

No.F.1-4/2025-(Log)
Pakistan Agricultural Research Council
(Directorate of Logistics)

Islamabad, October 16th, 2025

TENDER NOTICE

Subject: Purchase of Stationery, Computer, Electric, Hardware, Sanitary and Other Miscellaneous Store Items against Annual Running Rate Contract Basis for the Year-2025-2026.

Pakistan Agricultural Research Council, Islamabad, invites sealed bids (Single Stage One Envelope) through E-Pads for supply of stationery, computer, electric, hardware, sanitary and other miscellaneous store items on annual approved rate basis (item wise) for the year-2025-2026 (ending on 30th June, 2026) further extendable for 03 months, from Stationers, Stockist and General Order Suppliers from Islamabad/Rawalpindi duly registered with Sales/Income Tax/NTN Departments, PPRA E-PADS Portal and maintaining shops, stocks of items mentioned in tender documents as and when required basis. The items will be supplied on free delivery basis to PARC/NARC, Islamabad.

02. The tender documents along with list (details) of items can be obtained from **Deputy Director (Logistics) PARC**, Headquarters, Islamabad **Room No.003** on any working day (**Monday to Friday**). The request should be on the firm/company letter head accompanied with registration certificate, GST & NTN and pay order/ bank draft amounting to **Rs.1500/-** (Rupees One Thousand and Five Hundred only) **Non-Refundable** in favor of **Pakistan Agricultural Research Council, Islamabad**. Electronic request for proposal containing detailed requirements, terms & conditions is available for the registered bidders on EPADS at www.eprocure.gov.pk

03. Bidders who may fulfill and abide by the prescribed terms & conditions contained in the tender document may submit their bids through E-PADS portal and also submit hard copy in the Directorate of Logistics, PARC, as per prescribed format on or before **4th November, 2025 till 10:30 AM** and will be opened **at 11.00 AM** on the same day at PARC, Headquarters Building, Islamabad in the presence of bidders who wish to attend tender opening meeting. No tender will be sold on date of opening of tender. The **bid Security Fee of Rs.100,000/- (Rupees one Hundred Thousand only)** in shape of **Bank Draft/Pay Order** in favor of **Pakistan Agricultural Research Council, Islamabad** and must be submitted along with the offer otherwise, bid will not be accepted. All the supplies are subject to levy of Government taxes as per Government Rules unless an exemption certificate is provided from the Income Tax department.

04. Payment of all taxes is the responsibility of the firm. PARC may reject all bids or proposals at any time or may cancel the tender at any stage prior to acceptance of a bid or proposal as per provision of PFRA, Rules. However, PARC shall upon request communicate to any supplier and contractor who submitted a bid or proposal the grounds for its rejection of all bids or proposals but is not required to justify those grounds.


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